

PICT MODEL SCHOOL

Survey no. 6 & 7/54B Mahalunge, Pune - 411045

Minutes of the Second Executive Committee of Parent Teacher Association (EPTA)

Meeting 2023-2024

Date: Thursday, 21st March 2024 Time: 10:00 am to 11:00 am Venue: Board Room

Members Present:

Mrs. Abira Mishra	Chairperson
Mrs. Priyanka Patil	Parent Representative-Grade 1
Ms. Sneha Mathkari	Parent Representative-Grade 2
Ms. Kalyani Balashankar	Parent Representative-Grade 4, Joint Secretary
Ms. Sonali A. Chitnis	Parent Representative-Grade 6
Ms. Piyali Mandal	Parent Representative-Grade 8
Ms. Rajeshree Mudaliar	Teacher Representative-Nursery
Ms. Lalita Honap	Teacher Representative-Jr. Kg.
Ms. Monika Saha	Teacher Representative-Sr. Kg.
Ms. Keya Pramanik	Teacher Representative-Grade 1
Ms. Mrunal Indulkar	Teacher Representative-Grade 2
Ms. Juhi Arora	Teacher Representative-Grade 3
Mr. Arbaaz Shaikh	Teacher Representative-Grade 4
Ms. Mansi Mehta	Teacher Representative-Grade 5
Ms. Gayatri P	Teacher Representative-Grade 6
Ms. Malvika Iyer	Teacher Representative-Grade 7
Ms. Vedha Pai	Teacher Representative-Grade 8
Ms. Jolly Chaudhari	Teacher Representative-Grade 9, Secretary
Ms. Shital Shendge	Teacher Representative-Grade 10
Ms. Shweta Singh	Teacher Representative-Grade 11
Ms. Dilraj	Teacher Representative-Grade 12

Members Absent:

Ms. Mrigyanka Mudgal	Parent Representative- Nursery
Ms. Devanshi Gulati	Parent Representative- Jr. Kg
Mr. Kapil Jadhav	Parent Representative-Sr. Kg
Mr. Ramesh Hagawane	Parent Representative-Grade 3
Mr. Laxman Pandurang Gore	Parent Representative-Grade 5
Ms. Triveni Jhaveri	Parent Representative-Grade 7
Mr. Saurabh Srivastava	Parent Representative- Grade 9
Mr. Amit Kumar Gupta	Parent Representative-Grade 10
Mr. Pravin Raman	Parent Representative-Grade 11
Ms. Aarti Santosh Shinde	Parent Representative-Grade 12

1. Welcoming Members:

Mrs. Abira Mishra, Principal and Chairperson, extended a warm welcome to all the members of the Executive Committee of the PTA of PICT Model School to the last EPTA meeting for the academic year 2023-24. The Chairperson noted the attendance and marked the requisite quorum. Leave of absence was granted to members who were not present with prior intimation. The agenda was circulated along with the Notice of the Meeting to all the members.

Agenda:

- 1) Welcome Address
- 2) Introduction of new teacher representatives
- 3) Attendance
- 4) Sharing the Minutes of the Meeting (MOM) of the 2nd EPTA Meeting
- 5) Status Report on Academic and Administrative Operations of September to March 2023-2024.
- 6) Presenting the policies in the School Almanac 2024-25

2. **Introduction of the members of the Executive Committee:**

The Chairperson commenced the meeting by greeting the Parent Representatives and Teacher Representatives present for the meeting. She then introduced the teachers' representatives of Grade 6 and Grade 8 who have recently joined the committee.

She mentioned that the teacher representatives had to discontinue due to personal reasons and hence new educators were appointed in their places.

New Teacher Representatives:

- Grade 6- Ms. Gayatri P
- Grade 8- Ms. Vedha Pai

3. **Adoption of the Minutes of the 2nd Meeting of the Executive Committee of the Parent- Teacher Association of PICT Model School (2023-24)**

The Chairperson requested the Secretary and teacher representative, Ms. Jolly Chaudhari, to read out the MOM of the second EPTA meeting in brief. Ms. Chaudhari read out important points of the MOM and the same was adopted and endorsed unanimously by the representatives by a show of hands.

The Chairperson thanked her and moved on to the next point on the agenda.

4. **Status Report on Academic and Administrative Operations of September to March 2023-2024.**

The Chairperson shared the status report of the academic and administrative operations of the school for the second term of 2023-2024:

Learnometer results:

She mentioned that we have always believed in the concept of competency-based learning and the results of the Learnometer assessment have strengthened our belief that we are headed in the right direction. XSEED. Learnometer is a computer-based benchmark assessment test for English, Science, and Math that assesses Conceptual Understanding, Applied Thinking, and English Grammar & Comprehension at international standards. Our learners performed exceptionally, and the results have been outstanding.

Subject-wise Score:

Total Overall Score - 99%

Average English Score - 99%

Average Mathematics Score -98%

Average Science Score - 99%

Skill-wise Score:

Average Understanding Score - 99%

Average Solving Score - 99%

Average Communicating Score - 98%

The outstanding result was the outcome of focused academic rigor and training of the learners in competency-based education. We congratulate our learners and the educators for this wonderful result.

Cambridge English Assessment:

Ms. Abira then proudly reiterated that the SCTR's The PICT Edge (Centre for Excellence in English) is an authorized centre to conduct internationally benchmarked assessments for all English Language Qualifications of Cambridge [CELA], both for students and professionals. This year, our educators underwent intensive training as invigilators so that the exams were conducted as per the strict guidelines of Cambridge. 11 of our educators qualified to become Cambridge Speaking Examiners after a stringent process of certification. Learners were trained regularly and rigorously by the educators, within the school hours. The Assessment was conducted after weeks of meticulous planning which was implemented flawlessly by the team under the guidance of our Director and Centre Exams Manager, Dr Pampa Chaudhuri. A total of 1033 learners took the various levels of the exams and our learners performed outstandingly which is a testament to all the efforts put in by the educators.

The level-wise results:

Scale	Starters	Movers	Flyers	KET	PET
Scale A	129	142	134	196	93
Scale B	72	33	21	33	46
Scale C	47	15	10	9	13
Scale D	21	4	4	0	0

The CELA certificates were distributed to the learners in a Special Assembly. For the Assembly of Grades 1-5, we had Ms. Rupashree Sable, Director of Bedrock Educare, as the Guest of Honour. Grades 6 to 12 were felicitated by our Guest of Honour, Ms. Kavita Roy, Principal, Oxford World School. The guests applauded the incredible performance of the learners and appreciated the efforts of the learners and educators for this international assessment.

Ms. Abira then highlighted the following major events of the term, September to March 2023-2024:

Joy of Giving: Our parent partners and learners generously contributed to the 'Joy of Giving' initiative. All our support staff was gifted with bags of essential groceries, blankets, notebooks and stationery. The Grade 11 learners collated all the collected material and packed them in 225 packets. The learners of various grades distributed the bags with the help of the Grade 11 learners to the support staff, including the housekeeping staff, cafeteria staff, drivers and security staff. A short programme was also put up for them. They played games and some of our kakas and maushis sang melodious songs.

Strokes and Splashes: On 28th October 2023, PICT Model School hosted the signature Interschool Arts Competition - Strokes and Splashes. More than 20 schools, 150 students, from across Pune participated in this event. The event was held in 4 categories:

- Category 1 - Grades 1 & 2- Babble Dabble (Finger Printing/Vegetable Printing):
- Category 2 - Grades 3 to 5- Twist N Curly (Paper Quilling Rangoli)
- Category 3 - Grades 6 to 8- Chattri (Umbrella Doodle Art)
- Category 4 - Grades 9 to 12- Paint N Sip (Coffee Painting)

The Rolling trophy was won by The Lexicon International School, Kalyani Nagar, Pune. The First runner-up was G K Gurukul and the Second runner-up was High Vision International School.

The competition was judged by eminent personalities in the field of art: Dr. Shruti Nigudkar, Ms. Prachi Trifaley, Ms. Varsha Kotphode, and Ms. Shilpa Bawane.

The educators who accompanied the learners from participating schools were engaged in poster-making on the theme of Swachh Bharat. All the visitors appreciated the arrangements and the hospitality.

Drumming Session by Ray Bally: The learners of Grades 7-9 and 11 experienced an amazing workshop at our school featuring renowned drummer Mr. Ray Bally, on 18th December 2023. Mr. Ray took them through the journey of beats and explained how rhythm is found all around us. He also talked about how the Indian instrument 'Tabla' resonates with the same rhythms as drums. The event was insightful and engaging, and learners thoroughly enjoyed the same.

Christmas Celebration: The learners of Grade 11 conducted Christmas games for the learners of Nursery to Grade 2. Some of the games conducted by them were Christmas Dance, Relay with Christmas Ornaments, 7 pins, and jigsaw puzzles of Christmas Tree, Santa and Reindeer. Overall, the event was well conducted and the learners went back with happy memories. The Grade 11 learners organized the whole event exceptionally well and were appreciated by the educators.

Besides this, educators from Furtados School of Music conducted carol singing sessions for the learners of Grades 1-10. Sachchit Patnaik of Grade 12 dressed up as Santa and brought lots of smiles and happiness, especially among the young learners.

Performance Day: Our learners worked on their performing arts skills throughout the year and on Performance Day we invited the parent partners to witness their performance on stage. At PICT, we believe that every learner should get an equal chance to showcase their talent to the best of his/her capability. Hence all our learners across Grades 1 to 10 showcased their skills and performed for their parents. Grades 9 and 10 had their Performance Day on 20th October 2023 and Grades 1 to 8 had their performances on 9th and 10th February 2024.

First Farewell of PICT Grade 12 Batch of 2023-24:

20th December 2023 was a special day as we bade farewell to our first batch of Grade 12 learners at PICT Model School. The farewell ceremony started with lamp-lighting followed by warm speeches from learners about their school journey. Learners expressed their gratitude and appreciation for the educators and the school. Educators thanked the learners and wished them all the best for their future endeavours. Grade 11 learners and the educators put up a cultural show and also arranged some fun games. The Principal addressed the learners and reminded them to always be kind, honest, and sincere in all their endeavours. The learners were treated to a sumptuous special lunch.

Good Luck Party: Our Grade 10 learners appeared for their Board Exams and their last paper was on 13th March 2024. We are sure that their hard work and persistent efforts will enable them to come out with flying colours. In order to convey our wishes and to allow them to have a get-together with their classmates, a Goodluck event was organized for them on 13th January 2024. The learners had lots of fun and enjoyed the games and videos put together by the educators.

Bhagwat Geeta Chanting Competition- Chinmaya Mission: Chinmaya Mission Pune has been conducting the Chinmaya Bhagavad Geeta Chanting Competition for more than two decades now. This year, the fourth chapter: Jñānakarmasanyāsa Yogaḥ was selected for the competition.

55 learners from Nursery to Grade 9 participated in this competition from PICT School, out of which 22 learners qualified for the Preliminary Round. 8 of our learners qualified for the Zonal Level Competition. At every stage, the learners were supported by the Sanskrit educators who trained them every day, before each round.

The following learners won at the Zonal Level:

Ovi Anmol Khopade – First prize – Zonal level – He received a trophy, a medal, a certificate as well as a cash prize.

Rudra Chetan Chandratre – Consolation prize – Zonal level – – He received a trophy, a medal, and a certificate.

Avantika Balashankar - First prize – Preliminary round- She received a trophy, a medal, and a certificate, applaudable performance at the Zonal Level.

All the participants got participation certificates and lots of appreciation for their hard work.

CBSE Regional Science Exhibition and Science Day Project Displays:

Two of the projects submitted by our learners were selected for the CBSE Regional Science Exhibition. Rugved Deshpande of Grade 9 presented his project on drip irrigation. Abhiri Bhamburkar and Ishika Agarwal of Grade 10 presented their project on making compostable sanitary pads. Both projects were highly appreciated by all visitors.

8 projects made by our learners of Grades 8, 9 and 11 were selected from among the thousands of entries for display at the Science Park and ISSER on Science Day. At the Science Park, where there was a competition among projects from various schools and colleges, **our learner, Anika Ramtri, got a consolation prize for her model of the Land Rover of Chandrayaan.**

Dr. Homi Bhabha Balvaidnyanik Competition: Since 1981, Dr. Homi Bhabha Balvaidnyanik Competition is a unique four-stage competition that aims at arousing curiosity and developing a problem-solving attitude along with the development of precision in observation and motor skills in young learners. The competition was open to learners of Grades 6 & 9. The learners who were interested and registered for the same were trained by the Science educators via after-school online support classes. 16 learners of Grade 6 and 2 learners of Grade 9 qualified for the Second Round that was held in January. They were trained by our educators in the practical aspect of the test, which was the main component of the Second Round of the Competition.

Outstation and field trips:

Learners of Grades 5-7 went on an overnight trip to Nashik and learners of Grades 8-12 went to Pondicherry for their outstation trip. Learners were accompanied by their educators and had lots of fun and learning under their watchful eyes. The learners went on the trips as per the schedule given below:

Pondicherry Trip- Grades 8 to 12: 4th November to 8th November 2023.**Nashik Trip:**

- Grade 5- 5th November to 6th November 2023
- Grade 6- 6th November to 7th November 2023
- Grade 7- 7th November to 8th November 2023

Grades 1 and 2 were taken for field trips to the zoo and Grades 3-5 were taken to the Go Cheese Factory at Manchar. They had a lot of fun and learning too. They also got a cheesy bag from the factory as a takeaway treat.

The Nestling learners went for their field trip to Dnyanjyoti Savitribai Phule Udyan and had a chance to witness the Story of Jafar in the 'Poetry World Show' put up for them in the school auditorium by Indian Odyssey.

Happy Hours – Nestling: The Happy Hours are focused on the development of their fine and gross motor skills through fun activities. It also aims at value education and familiarizing the learners with the varied cultural aspects of our country. It also leads to learning through fun activities for our young learners.

Some of the Happy Hour activities in October included Swachhta Abhiyan, Best from Waste, Fruit Fun, and Navratri Celebration. In the month of November, learners participated in Zumba Fun and Guru Nanak Jayanti, Diwali Celebration, and Makar Sankranti to understand the importance of

fitness and the significance of festivals. In the month of December, to improve their fine and gross motor skills, we had Parachute Fun, Sounds of Nature and Sporty Me. Learners also had fun at the Christmas Carnival.

Senior KG Graduation Day:

Our little learners are all grown up now. To mark the important milestone of stepping into primary school in their lives, we had the Graduation Day celebration on 16th March 2024. It was a memorable event for the young learners and their parents.

Sports Carnival:

A fun sports carnival was conducted for the parents and learners of Grades 1 and 2 and the Nestling learners. There were 12 game stations and learners were given a coupon for each station. It was a fun-filled day when all the learners participated in the various events with their parents. Every learner got a certificate. The joyous participation of the parents and their child-like enthusiasm were the highlights of the day. For Grades 1 and 2, the event was conducted on 9th December 2023, and for the Nestling learners on 6th January 2024.

Exhibition and Art Walk:

All learners of Grades 6-9 and 11 participated in the Exhibition on 20th January 2024. The learners, in groups, had researched and made various projects which they displayed in the exhibition and enthusiastically explained throughout the day to the visiting parents. There were projects related to all subjects and languages. The projects on display reflected the out of box and critical thinking that our learners develop at PICT. The parents were highly appreciative of the efforts made, the confident presentations and the unique ideas.

The Artwork of Grades 3-5 was displayed for all parent partners during this event. Taking a walk through this gallery, parents were often in disbelief that such young learners could produce such creative artwork.

The event also brought to light the collaboration among peers, the leadership and presentation skills and the positive attitude of the learners. Kudos to all the learners and educators for their untiring efforts which led to the success of this event.

Republic Day: On 26th January 2024, we had the flag hoisting ceremony and a short programme. All our learners from Grades 1 to 11 were a part of this celebration. A special breakfast was also served to all our learners, educators and staff.

Sports Achievements:

Besides winning several medals at the Sakal Olympics, Zila Parishad and CBSE zonal and National Levels, this year, many of our learners got selected for the zonal, state and national teams. The list of tournaments won is long and the learners have performed exceptionally well in all sports.

Nehal Jain of Grade 12 won the bronze medal at the CBSE National Level Taekwondo Competition and made us all proud.

The names of some of the learners who made it to the State and National Levels:

Name of the Learners	Grade & Section	Sports and Age Category
State Level Players		
Parnika Thakare	9 Topaz	Badminton U 17 Girls
Janisha Asija	9 Topaz	Badminton U 17 Girls
Ruhee Bhise	10 Garnet	Badminton U 17 Girls
Parth Zalavadiya	9 Sapphire	Badminton U 17 Boys
Aditya Patil	9 Topaz	Badminton U 17 Boys
Ishaan Bhat- 9 E	9 Emerald	Badminton U 17 Boys
Sharvil Zumade	9 Emerald	Badminton U 17 Boys

Ranveer Dhabholkar	9 Emerald	Badminton U 17 Boys
Ashwin Kumarguru	9 Emerald	Table Tennis U 17 Boys
Arjun Kumarguru	9 Sapphire	Table Tennis U 17 Boys
Keval Sheth	7 Topaz	Table Tennis U 17 Boys
Kaavya Dhuri	10 Topaz	Swimming <u>4X100 Medley relay</u>
Tanvi Kothavde	10 Topaz	Swimming <u>4X100 Medley relay</u>
Palak Choudhary	10 Sapphire	Swimming <u>4X100 Medley relay</u>
Sameera Jagtap	10 Garnet	Swimming <u>4X100 Medley relay</u>
Anshul Pujari	6 Topaz	Lawn -Tennis
Nehal Jain	12 Science	Taekwondo

Name of the Learners	Grade & Section	Sports and Age Category
National Level Players (CBSE)		
Ashwin Kumarguru	9 Emerald	Table Tennis U 17 Boys
Arjun Kumarguru	9 Sapphire	Table Tennis U 17 Boys
Keval Sheth	7 Topaz	Table Tennis U 17 Boys
Raj Bhatane	7 Emerald	Table Tennis U 14 Boys
Divyen Khot	8 Topaz	Table Tennis U 14 Boys
Abhinav Kavale -	8 Emerald	Table Tennis U 14 Boys
Anish Rathi	6 Emerald	Table Tennis U 14 Boys
Nehal Jain	12 Science	Taekwondo

Career Counselling Sessions for various Grades:

Eduoption Germany:

A session was conducted on 12th October 2023, to explore the various educational opportunities in Germany. The session was conducted by Ms. Minoti Suri, Branch Manager and Sr. Counsellor of Eduoptions Abroad. It provided an insightful overview of the German education system. The workshop engaged participants in discussion about the key features, challenges and innovations in the German educational landscape. The event was attended by all educators and learners of Grades 11 and 12, the German language students of Grades 8-10 and interested parents of Grades 8-12. Around 15 parents attended the session. The facilitator explained the critical role of language proficiency in the admission process and talked about various language proficiency tests such as Test DaF, DSH and the facilities available at the Goethe Institute. Details on test formats, levels and scores were discussed. An overview of the various types of student visas and full-degree student visas was provided. Learners were informed about the financial requirements for a student visa and also about the various sources of financial assistance available.

Company Secretary as a future avenue:

CS Deepak Agarwal conducted a session with the learners of Grades 9-12 on Company Secretaryship as a career option. The workshop aimed to introduce students to the role and responsibilities of a Company Secretary, career prospects in the field and the importance of corporate governance. The learners were guided about the process of enrolment for becoming a Company Secretary which is designed to equip individuals with the knowledge and skills required to excel in the field of corporate governance, legal compliance, and strategic management. The speaker guided the learners about CSEET, the entrance exam to qualify for the CS programme. The speaker spoke about the fee for the entrance exam, the structure of the question papers, the subjects covered, and the criteria for qualification. He also answered all the queries of the learners.

Design Your Destiny- Symbiosis Institute of Design:

Prof. Anandita Goenka and Prof. Tanmay Kulkarni from the Symbiosis Institute of Design conducted an informative session for our learners of Grades 9-12, on the diverse range of design programs and

potential career opportunities. Prof. Anandita Goenka gave a presentation that covered an array of design disciplines including Graphic Design, Interior Design, Fashion Design, Industrial Design and Animation & Multimedia. The session was very informative and the professors answered all the queries of the students.

Aptitude Test and Career Counselling: Grades 8-12:

For the learners of Grades 8-12, we provided an opportunity with AcadSpace for aptitude testing and career counselling. AcadSpace is a platform that aims to provide students with the necessary guidance, resources, and tools to make informed decisions about their future careers and develop the essential skills required to succeed in their chosen fields. Their program covered a robust three-step online process that helped students understand where they are today and what route they must follow to reach their career goals. This empowered students to make informed decisions, explore diverse career options, and develop the necessary skills to succeed in their chosen paths. Detailed reports are shared with parents which can be followed by 1:1 counselling session. 160+ parents have so far reached out to them to avail themselves of this opportunity.

TCS iON:

Ms. Abira notified the members that we are also in the process of collaborating with TCS for their pilot project of a learning module for the Senior Secondary and more specifically for their TCS iON Career Edge platform. The details will be shared with our parent partners once the process is finalized.

Besides this, our Career Counsellor at school regularly has one on one interaction with the learners and helps them identify their strengths and areas of career opportunities.

Community Connect:

Assembly on Exam Stress and Safety Issues under 'Ek Diwas Shaala Saathi' Programme: The Hinjewadi police conducted a special assembly for the learners of Grades 7-12 to raise awareness about road safety, cyber safety and exam stress. API Machindra Adhling, addressed the learners and gave away free copies of the book 'Exam Warriors' [Marathi version] authored by the honourable Prime Minister, Shri Narendra Modi.

Zila Parishad Teachers' training, Mulshi Taluka:

Our school collaborated with the local education department and provided them with a venue for their 5-day teachers' training programme, conducted by the Mulshi Zonal Educational Department. The workshop was conducted in the H Block [new building]. This was a noble initiative to support fellow educationists for community development. The workshop aimed at getting government school educators ready for the implementation of NEP. 150 educators and 11 facilitators participated in this workshop.

Health checkup camp for all drivers:

Health is a priority of all the driver kakas who ride our children to school and back home. A health checkup camp was held in PICT Model School on Friday 13th October 2023 and on 7th March 2024. A team of medical specialists from H. V. Desai Eye Hospital, Eye Care Institute, Mohammad Wadi, Hadapsar, performed eye, ear, BP (Blood Pressure) and Sugar Level checkups for all the school bus drivers. Drivers got an opportunity to ask questions related to their health which were answered by the doctors. Referral slips were given by the doctors to those drivers with specific needs for further check-ups. Similar routine checkups for school bus-drivers will be conducted every 6 months in the school campus.

Continuous Professional Development:

This year also we have had a rigorous training programme for all our educators. Besides the training that is in process now for the next academic session, throughout the year our educators have attended

many trainings conducted by CBSE, XSEED, and especially the in-house training that were conducted by our respected Director Principal, Dr. Pampa Chaudhuri.

Besides this, the school has signed an agreement with Orient Black Swan to train selected educators in their specially curated course aimed at making language teaching and learning more effective.

TCS iON also conducted training sessions for our educators and took their feedback to improvise their Learning Management Systems [LMS] and for the TCS iON Career Edge. Due to our long association with TCS, they have selected our school to launch this pilot project, which will immensely benefit all stakeholders in the school.

Association with Ei: We are continuing our association with Educational Initiatives (Ei) for grades 8-10. We commenced this association on a pilot basis last year and with the rapidly changing scenario of CBSE, we continue with Ei so that our learners benefit immensely from this association.

We have also invited subject matter experts to conduct special sessions/workshops in our school for various subject educators.

The entire costs of these trainings and associations have been borne by the school, in the best interest of the learners and for the professional development of their educators.

Presenting the policies in the School Almanac 2024-25

Reading of the PICT Almanac:

The EPTA members were taken through the significance of the school diary/almanac and all the rules and regulations mentioned in the same. Physical copies of the diary were shared with the members so that they could read it while the Principal took them through the significant content regarding:

- PTMs
- Holidays
- Assessment Pattern and Schedule
- Uniform Guidelines
- Fee payment schedule and refund policy
- Transport and Cafeteria policies
- Declaration Form

The Chairperson shared her concerns about parents taking long unplanned holidays which is a cause of the rise in the learning gaps in learners. She requested that leaves should be planned based on the annual calendar given in the school almanac. She also raised concern over the last-minute intimation of the withdrawal of students.

Together with the EPTA members, we went through the following important points on the respective page numbers mentioned:

- **Assessment Pattern and Schedule – Refer to page nos. 6, 7 and 10** to know the assessment pattern and dates given.
- **Uniform Guidelines – Refer to pages 17 and 18.** The Principal mentioned that the School Council Members and the EPTA members were called to review the track pant material, both, the old thick one and the new thin one. Based on the feedback, we have requested the vendor to keep both the options available.
The Principal requested the parents to ensure that uniform norms were strictly adhered to.
- **Fee payment schedule and refund policy – Refer to page no. 14.** This must be read carefully as it is very embarrassing to give reminders to parents about fee payments.
The Refund policy is especially important in the context of midterm withdrawals and for parents who inform the school of withdrawals much after the due date for such intimation.
- **Transport and Cafeteria policies – Refer to page nos. 10, 11 and 12.** Payment of transport cannot be term-wise. The cafeteria service can be availed term-wise. The payment schedule and refund policy have been clearly outlined. The same was discussed with the members.

- **Declaration Form – Refer to page nos. 21, 22 and 23.** The guidelines to parents must be read mindfully and endorsed by parents. Also, page no. 1 in the diary must be duly filled and signed before the first day of school.

Ms. Abira mentioned that there are learners having learning disability who need constant support and counselling, yet the parents do not work on the same, though they sign the Declaration Form. Identification and acceptance by parents will help in learners' remediation. We also have learners benefitting immensely from the ongoing counseling and therapy sessions.

Interaction with EPTA members:

The Chairperson informed the committee that all agenda points had been covered and opened the floor to questions, observations, concerns, and queries from the Parent Representatives:

The Parent Representative of Grade 2, Ms. Sneha Mathkari had queries about the MCB App and what features were being used by the School. Further, she also raised her concern about the transport zone change.

The parents were informed that MCB is used only for communication with parents, attendance, fees and results. The reference materials or handouts are frequently shared through MS Teams App, for the senior grades.

The Chairperson mentioned that the zone has also changed because of the frequent roadblocks on the service road for Metro station construction work. This increases the kilometre-wise distance due to the detour via Mhalunge village. She also assured her that once the traffic restrictions were eased out, the school would revisit the zones whenever feasible.

The Parent Representative of Grade 1, Ms. Priyanka Patil suggested that from Grade 3 onwards, Sports Day should be arranged in place of Sports Carnival. She also wanted to know the process of the learners' selection for the School Sports Teams.

The Chairperson informed the meeting that there are trials conducted using rubrics in the regular sports periods under various categories for the selection of the learners for the specific School Sports Team. She also informed that in Sports Day only a few learners will get a chance to showcase their sporting skills whereas in the carnival, every child has an opportunity to participate. The parent members appreciated this value and Ms. Sneha mentioned that the learners and parents both had loads of fun during the Sports Carnival.

The Parent Representative of Grade 8, Ms. Piyali Mandal appreciated the various sessions of career counselling and enquired about the skill subjects and other changes as mentioned in the NEP.

The Chairperson further informed that the learners of Grades 6, 7 and 8 in this academic year completed skill sessions of 12 hours on the topic - Herbal Heritage of India, which was integrated with their Work Experience curriculum.

Learners of Grades 9 and 10 have Computer Applications as an additional subject and Grades 11 and 12 have Financial Market Management as a skill subject.

The Chairperson urged parents not to get worried based on the various communications on WhatsApp. She reiterated that the School will inform parents once CBSE gives formal directives for any change. She assured parents that even if there are changes, the PICT team is confident, well-equipped and well-trained to adapt to the new system under NEP 2020.

The Parent Representative of Grade 1, Ms. Priyanka Patil, suggested that the children should visit a Police Station as part of the field trip.

The Chairperson informed the meeting that the environment in the police station is not conducive for children. Under the Police Saathi Programme, police officers conducted a special assembly in school and spoke to our senior children on various issues like addiction, safety, cyber security and self-

defense, etc. The two women Police Saathi assigned to this locality also visit the School from time to time.

Ms. Abira mentioned that we take learners out for various activities and many activities are conducted in school regularly. She stressed that we strive to make our learners more responsible and ensure that they develop the required 21st-century skills.

The Parent Representative of Grade 1, Ms. Priyanka Patil appreciated the educators and that the school is doing great academically. Ms. Monica, the teacher representative, added that she can see the confidence that her child has developed and it was all due to the constant guidance of the educators. Other parent partners also appreciated all the efforts that the School makes. They also appreciated the Exhibition and Art Walk conducted this year.

The Chairperson thanked the parents for their support and added that all the teachers and learners enjoyed the activities throughout the year, and we will continue to engage the learners in skill-enhancing activities. The Academic Annual Plans for the coming year have also incorporated various sessions that will further hone the life skills of the learners.

Vote of Thanks: Finally, as there was no other business, the meeting was concluded with the Chairperson thanking the members warmly for their participation and presence in the meeting and for constantly supporting the school in all its endeavours. With this, she concluded the 3rd and last meeting of EPTA for the academic year 2023-24.

Date: 21st March 2024

Place: Pune